

November-December 2015

Autumn Term  
Ladybird & Butterfly.

Newsletter



Pre-School.  
Ladybird setting.



Pre-School.  
Butterfly setting.



Breakfast Club  
Early Bird Setting.



After-School Club  
Sea-Horse setting



Pre-School.  
Caterpillar setting.



After-School Club  
Starfish setting



Summer Club  
Turtle Setting.

Parklanes Wykeham



Childcare Limited

For all your childcare needs. Email [Parklaneswykehamchildcare.admin@hotmail.co.uk](mailto:Parklaneswykehamchildcare.admin@hotmail.co.uk)

Tel-07738506600



21, Barton Road. Hornchurch, Essex, RM12 4AA.

Website – [www.childcare-pwc.co.uk](http://www.childcare-pwc.co.uk)

On behalf of all the staff at Parklanes Wykeham Childcare Ltd. a very warm welcome back from the half term break.

We look forward to working in partnership with you and your child throughout their sessions with us. This term is 7 weeks long and will be finishing on Friday 18<sup>th</sup> December 2015 for the Christmas break and will be returning on Monday 4<sup>th</sup> January 2016. All details will be on our website.

**Notice-** Please note the **fees letter** will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of your payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information. We are looking at parents/carers either paying by **BACS** payments or Childcare vouchers instead of cash, if you require more details Please speak to a member of management.

Please visit our website:- [www.childcare-pwc.co.uk](http://www.childcare-pwc.co.uk) for more information about us.

**Safeguarding and Promoting Children's Welfare**

Parents, Carers or Visitors-

To ensure the protection of the children in our care, usages of mobile phones in the setting or on the grounds of the school are prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call off the school grounds!

**Parent representatives -**

Welcome aboard our parent representative **Angela O'Brien and Melissa Mallinder 07738506600**

Please see our parent's notice board for details.

**Notice-**

For funded children a Parental declaration will have to be completed at the start of every term in-line with new code of practice for early years funding for 2, 3 & 4 year old children.

**Note-** If you feel unsure about anything please talk to our Manager. All children are allocated a **Key-Person** and a staff Member is always available to discuss any problems or concerns you may have in setting hours.

**Notice-** Please Post any suggestions in our comment box (**Good or bad**) all feed-back will be taken on board, to keep an excellent service for your children. The 'Red Post' box is on the wall in our reception area.

**Achievements-** We will be operating a **WoW** tree with-in our setting. The purpose is for the children to display their achievements outside of the pre-school setting and share this with our setting. This could be what your child achieves at an outside club e.g.-swimming.

**Important dates for your diary**

**Tuesday 10<sup>th</sup> November – Imagination Photo's**

**Monday 30<sup>th</sup> November – All parent questionnaires to be returned.**



**Wednesday 9<sup>th</sup> December – Xmas Concert**



**Our Christmas Party will be on Tuesday 15<sup>th</sup> December starting promptly at 9.30am.**

**Just a reminder- Labelling all children's clothing**

**and belongings -**

Could all coats, bags, Wellingtons, lunch boxes and anything that your child may bring into the setting are clearly labelled with their name, as items left at the end of each term will be donated to charity shops in the local area.

If you feel you have left any items behind we keep the lost property in a box, but only until the end of term as we do not have a large enough store room to cater for items left. Please speak to a member of staff to look through our over flowing box. Thank you.

**Health and Safety:- Parklanes Wykeham Childcare Entrance gates are now operated through an 'Intercom system' please press the button and wait for the gates to be opened. Please ensure that the gate is fully closed behind you.**

**Lunches**

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. We **Do Not** have the facilities to store or refrigerate food. We therefore ask that you provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. Please do not put treats like sweets, nuts, fizzy-drinks, chocolate, peanut or fruit strings in your child's packed lunch. Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, we kindly ask you to avoid putting items in your child's lunch that may cause a problem for other children in the setting. Please speak to a member of staff if you have any concerns or allergy updates.

**Time-Keeping and Lateness**



Access to the setting is via Mansard Close and Barton Road and it is important that you both arrive in good time. As you will appreciate late children can disrupt our routine and can be very unsettling for your child. Please make sure you arrive promptly for the start and finish of your child's session. .

Please be aware we finish at 3pm. Thank you.

**Parking- Please beware this is very important issue!**

**- If you do need to park outside the school to drop off or collect your child from our setting, please be courteous to those who live nearby. Please do not block resident's driveways or Double Park in any of the neighbouring streets. This is a serious concern with all residents with-in the area and we all need to respect others who live nearby. Our policy is we would like to see as many of our parents encouraging their children to walk to and from our setting. We understand we all have busy schedules, but please be aware and respect others in the area. Our children's SAFETY is of paramount importance to all of us. A member of staff will be at hand on the gates if you have any concerns.**



Please be aware of the danger of young children eating 'whole' grapes if you are going to put them in their lunch boxes could you ensure that you have cut them in half.



For all enquiries, please speak to Bev - (07752546910). Website:[www.childcare-pwc.co.uk](http://www.childcare-pwc.co.uk)



Ofsted registered Breakfast Club, Pre-School Settings, After-school Clubs, Summer Clubs.



**Key-person Groups**

Teresa Patrick - Senior Manager

Jayne Swain - Deputy Manager

All children have been allocated a key person and these are displayed on the wall outside each classroom.



**Butterfly Setting-**

Louise Scammell  
Emma Sullivan (Room Leader)  
Danielle Punt  
Melissa Sheenan  
Lesley Fassenfelt  
Juliet Fitter

**Green Group**  
**Purple Group**  
**Yellow Group**  
**Blue Group**  
**Red Group**  
**Orange Group**

**Ladybird Setting-**

Sarah Dodds  
Natalie Dunseath  
Lorraine Fisher  
Jayne Swain Deputy Manager –Rachael McCreanor  
Kirstie Witton

**Parent Notice-  
Harvest Festival**

Thank you for all your donations for Harvest Festival this year and all donations have been given to the Holy Cross Church for their food bank



**McMillan Coffee Morning**



We raised £180 from our McMillan coffee morning. Thank you to everyone who came on the day and all the cake donations received.

Our fundraising for this term will be the Christmas Hamper all monies raised will go towards the Christmas Party and Presents

**‘SHOW AND TELL’ 02/11/2015 to 18/12/2015**

Each Week we have ‘Show and Tell’ and on the notice board there will be a list of topics and a note of what we would like the children to bring in to talk about. Show and Tell encourages your child to talk about what they have brought in and this helps them to develop their confidence, learn new words and develop their speech.

<b>Week One</b>	02/11/2015 to 06/11/2015	Make a Fire Work Rocket using Junk Modelling
<b>Week Two</b>	09/11/2015 to 13/11/2015	Remembrance Day – Make a Poppy using a variety of materials
<b>Week Three</b>	16/11/2015 to 20/11/2015	Elmer the Elephant – A picture/photo of Elmer the Elephant
<b>Week Four</b>	23/11/2015 to 27/11/2015	St Andrew’s Day – Can you bring in anything that is Scottish
<b>Week Five</b>	30/11/2015 to 04/12/2015	Make a Christmas Hat
<b>Week Six</b>	07/12/2015 to 11/12/2015	Collage Wish List of what I would like for Christmas – using ‘Dear Santa’ letter
<b>Week Seven</b>	14/12/2015 to 18/12/2015	Party Week and Christmas Jumper week

	Topic-
<b>Week One:</b>	<b>Colours</b>
<b>Week Two:</b>	<b>Colours</b>
<b>Week Three:</b>	<b>Elmer the Elephant</b>
<b>Week Four:</b>	<b>Scotland</b>
<b>Week Five:</b>	<b>Christmas</b>
<b>Week Six:</b>	<b>Christmas</b>
<b>Week Seven:</b>	<b>Party Week and Christmas Jumper week</b>

**Parent Notice board-**

It has been brought to our attention by local residents that parents are disposing of their nappies in the shrubs’ along Mansards close. This is totally unacceptable and unfair to our relationship with residents with in the area. Please can you support us in this matter! and dispose of any rubbish appropriately. Thank you.



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