

**April-May 2017.
Summer Term 1.
Caterpillar Setting.
Newsletter.**

Parklanes Wykeham



Childcare Limited

For all your childcare needs. Email Parklaneswykehamchildcare.admin@hotmail.co.uk

Tel-07754064665.



Pre-School.
Ladybird setting.



Pre-School.
Butterfly setting.



Breakfast Club
Early Bird Setting.



After-School Club
Sea-Horse setting



Pre-School.
Caterpillar setting.



After-School Club
Starfish setting



Summer Club
Turtle Setting.



Forest Row Centre, Lodge Lane, Collier Row, Romford, RM5 2LD

Website – www.childcare-pwc.co.uk

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we welcome everyone back and hope you have all enjoyed your Easter Break. We look forward to welcoming you back on **Tuesday 18th April 2017** and to continue working in partnership with you and your child/ren throughout their sessions with us. **Notice-** Please note the **fees letter** will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of your payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information? We are looking at parents/carers either paying by **BACS** payments or Childcare vouchers instead of cash, if you require more details Please speak to a member of management.

Summer Term Dates – This Term is 6 weeks long

We will be closed from Monday 3rd April 2017 to Friday 14th April 2017 and returning on-Tuesday 18th April 2017 and finishing on Friday 26th May 2017

Safeguarding and Promoting Children's

Welfare

Parents, Carers or Visitors-

To ensure the protection of the children in our care, usages of mobile phones in the setting or on the grounds of the pre school are prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call off the settings grounds!



Health and Safety

Please be aware that pushchairs/scooters/ bikes cannot be left unattended in the corridor at anytime. This is on the advice of the centre. To limit the stress of the children who attend all day, parents must wait for their child at the first set of doors when collecting. Staff will call the children out one by one and bring them to you at the door. Trolleys and drawers will be put at the doors for ease and to lessen the congestion. They will be removed to suit the settings rota at the start and end of each session.

Time-Keeping and Lateness

It is important that you both arrive in good time for a 9.30am start. As you will appreciate late children can disrupt our routine and can be very unsettling for your child. Please make sure you arrive promptly for the start and finish of your child's session. Please be aware we finish at 12.30pm or 2.30pm. Thank-You



Notice-

For funded children a **Parental declaration** will have to be completed by the end of March 2017 term in-line with new code of practice for early years funding for 2, 3 & 4 year old children.

These forms will be ready for you to complete after half term. Please see Keely or Amanda.

Achievements- We have introduced a **WoW** Caterpillar with-in our setting. The purpose is for the children to display their achievements outside of the pre-school setting and share this with our setting. This could be what your child achieves at an outside club e.g.:-swimming,

In and around the Centre - Please ensure your child is supervised at **all** times in and around the centre. It is also important for parents to bring their children into the setting, posting their names and settling them to a chosen activity before you leave them.

Water – It is advisable to bring in a Water Bottle with your child's lunch to support our Healthy Eating Policy and to encourage Healthy Teeth and Gums for your children.

Clothing – Please provide your child with a full change of named clothes every session attended in case of any little accidents or spillages.

Speech and Language - If you have any concerns about your child's Speech and Language or any other worries about your child's development then please ask to speak to our SENDCo Louise who would be happy to help you.

Show and Tell - Please may we ask that parents bring in show and tell that is related to the subject/topic in question. Although it is nice to see your child's favourite toy, when speaking about Ireland for example, this is hard to talk about when it has no significance.

Toys from Home – Unless your child is settling in at preschool we would urge parents not to bring in any toys from home. These could get broken or lost and can cause upset to other children if they also have the same toys at home. As you can imagine a child at the age of 2-4 simply does not have the same understanding of that of an adult. Thank you.

Fire Brigade Visit – A visit is being arranged for the week beginning Monday 8th May. We will let you know in due course, once it has been confirmed.

Lunches

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. We **Do Not** have the facilities to store or refrigerate food. We therefore ask that you provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. Please do not put treats like sweets, nuts, fizzy-drinks, chocolate, peanut or fruit strings in your child's packed lunch. Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, we kindly ask you to avoid putting items in your child's lunch that may cause a problem for other children in the setting. Please speak to a member of staff if you have any concerns or allergy updates.

NO PEANUTS AND NUTELLA

Please be aware of the danger of young children eating 'whole' grapes if you are going to put them in their lunch boxes could you ensure that you have cut them in half.

Just a reminder- Labelling all children's clothing and belongings -

Could all coats, bags, Wellingtons, lunch boxes and anything that your child may bring into the setting is clearly labelled with their name, as items left at the end of each term will be donated to charity shops in the local area.

If you feel you have left any items behind we keep the lost property in a box, but only until the end of term as we do not have a large enough store room to cater for items left. Please speak to a member of staff to look through our overflowing box. Thank you.

Parents Meetings

Monday 8th May 2017 – Friday 12th May 2017
Monday 15th May 2017 – Friday 19th May 2017
Monday 22nd May 2017 – Friday 26th May 2017

Please see Amanda or Keely for Appointments.



For all enquiries, please speak to Bev - (07752546910). Website:www.childcare-pwc.co.uk



Ofsted : Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.

Parent representative -

If you are interested in becoming a 'Parent Representative' then please contact

Beverley Nicholls on 07752546910

This is a wonderful time for you to become involved with your child's preschool

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Notice- Please Post any suggestions in our comment box (**Good or bad**) all feed-back will be taken on board, to keep an excellent service for your children. The 'Black Post' box located in our reception area.



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SHOW AND TELL' 18TH APRIL 2017 – 26TH MAY 2017

Week 1 – 18/04/2017 to 21/04/2017 - "Growing" – Design a set of sequence cards for growing potatoes.

Week 2 – 24/04/2017 to 28/04/2017 - "Growing Up" – Bring in a baby photograph and a present day photograph.

Week 3 – 01/05/2017 to 05/05/2017 - "Baby Animals to Adulthood" – Bring a picture of a baby animal and adult animal.

Week 4 – 08/05/2017 to 12/05/2017 - "Fire Safety" – Make a fire engine from Junk Modelling.

Week 5 – 15/05/2017 to 19/05/2017 - "Police" – Write a list of things that you do that are really helpful to Mummy & Daddy.

Week 6 – 22/05/2017 to 26/05/2017 - "Road Safety" – Walk one Journey with your Parent/Guardian.



Important Parent Notice

A number of children have been bringing their toys in from home and they are either becoming broken or mislaid causing upset to the child.

We prefer them not to bring in their own toys but if they do could you please ensure that they put straight into the box provided in the reception area.

Parking in allocated 'Disabled Parking Bays'

Please could all parents/carers refrain from parking in the Disabled Bays unless you have a Blue Badge.

Payment of Fees

Due to our banking requirements, as from January 2017 we will not be accepting Cheques at our settings. Payment can be made via Bacs, Childcare vouchers or Cash. Thank You.



Parent Notice-

Resources (NEW or OLD)

Please note in the Reception area will be displayed a 'Wish List' This list is a selection of 'Natural Resources' the pre-school would like. These resources will help the children with their learning and development.

We would be grateful for any donations of these resources for our Expressive Arts and Design Area

Wood, Bricks

Large Pebbles' Metal padlocks

Pine Cones, Nuts, Bolts, Washers

Conkers, Boxes, Old material

Keyboards, Elastic bands

Pegs' Old sheets, Pots & pans.

Asthma -- Important Notice

If you have a child that has medical diagnoses of 'Asthma' it is important that you have filled in a 'Medical Administration' form with us giving us permission to administer any medication as and when needed and also in case of an emergency.



You will also need to provide an Inhaler/spacer and pump with your child's name on each item in a clear box with their name also on that. Please see Keely or Amanda for more information.



Festivals and Celebrations
14.04.2017 Good Friday
17.04.2017 Easter Monday
23.04.2017 St George's Day
01.05.2017 May Day

Topic-

Week One:	"Growing"
Week Two:	"Growing Up"
Week Three:	"Baby Animals to Adulthood"
Week Four:	"Fire Safety"
Week Five:	"Police"
Week six:	"Road Safety"

Pamper Night

We would like to plan a Pamper Night or a Clairvoyant Evening For Friday 26th May 2017

More details will be on the Parents and Friends of PWC Face book page near the time.

Please help to support our fund-raising, all money raised will be invested back into the setting.

We would love your help and your idea's.

Please be aware that children should not be wearing any jewellery at pre-school. If earrings cannot be removed, can they please be covered with plasters? If pushchairs are needed to be left, these should be folded down and not left in front of any fire exits.



Key-person Groups

Teresa Patrick - Senior Manager

Keely Stack - Manager

Amanda Went - Deputy Manager

All children have been allocated a key person and these are displayed on the notice board outside of the hall.

Clare Davy

Green Group

Paula Lamport

Purple Group

Louise Ridington

Yellow Group

Dawn Farthing

Orange Group

Amanda Went

Red Group

Note- If you feel unsure about anything please talk to our Manager. All children are allocated a **Key-Person** and a staff Member is always available to discuss any problems or concerns you may have in setting hours.

Welcome to our new member of staff **Laura Douglas** who is training and working in partnership to become a Qualified Early Years Educator.

Staff Training February/March/April 2017

Louise Ridington – SENCO Accreditation

Keely Stack – Health and Safety for Managers

Amanda Went and Paula Lamport – Manual Handling

Keely Stack and Louise Ridington – SENCO Briefing

Dawn Farthing – Managing Behaviour

Louise Ridington – Manage Effective Transition

Clare Davy – Quilt Panel – Aims, Values and Principles



Our SENDco is Louise Ridington

Louise is available to speak to if you have any concerns about your child, with either Speech and Language or any learning developmental delay.

Children who need a Transition for going on to school.

The Transition window is 22.05.17 to 23.06.2017



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