



Pre-School.  
Ladybird setting.



Pre-School.  
Butterfly setting.



Breakfast Club  
Early Bird Setting.



After-School Club  
Sea-Horse setting



Pre-School.  
Caterpillar setting.



After-School Club  
Starfish setting



Summer Club  
Turtle Setting.

## April-May 2014 Summer term Newsletter.

**Forest Row Centre. Lodge Lane, Collier Row, Romford, RM5 2LD**

**9.30am- 12-30pm or 9.30am-2-30pm. Tel-07754064665**

**Caterpillar setting. 3hr or 5hr sessions available**

**STAFF- Bev, Teresa P, Lesley, Amanda, Teresa S, Louise, Pauline, Zoe, Hayley & Anne-Marie.**

Staff would like to wish you all a very happy Easter and we look forward in working in partnership with you & your child through-out their sessions with us and look forward to your continued support. P.W.C will be returning on **Tuesday 22<sup>nd</sup> April 2014** and finishing on **Friday 23<sup>rd</sup> May 2014**. at 2-30pm. This term will be **5 weeks** long. All details will be on our website.

**Notice-** Please note the fees letter will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information? Fees can be paid by Bacs or childcare vouchers instead of cash. If you require more details please speak to a member of staff.

**Notice-** Please Post any suggestions in our comment box (Good or bad) All feedback will be taken on board, to keep an excellent service for your children.

**Staff Notice-**

Sue Cline has left us at the start of March and we wish her all the best.

**Notice-**

Could all parents please let us know by ringing into the setting if their child/ren are going to be absent?

**Festival dates/Special events.**

23<sup>rd</sup> April 2014 2013-St George's Day.  
2<sup>nd</sup> May 2014 2013-Birthday of Guru Arjan Dev (Nanakshahi calendar) (Sikh )  
4<sup>th</sup> May 2014 2013-Yom Hazikaron (Jewish )

**Key-person Groups**

Teresa Patrick & Lesley Fassenfelt-

**Managers**

Amanda Went.

**Deputy Manager Red Group-**

Teresa Silverstone.

**Orange Group-**

Zoe Fox .

**Blue Group- Senco**

Pauline Ower.

**Purple Group-**

Louise Ridington

**Yellow Group-**

Hayley Scott- **Support**

Anne-Marie Lyons-Mummery- **Support**

**Parent rep/s required-**

Would like to Support your Children's Setting in developing its services. Could you represent other parents and voice your opinions as to what you would like our setting to offer. **YES!** Then why not become a parent representative.

**Who to contact-**

If you are interested in becoming a Parent Representative or would like more information please contact-

**Beverley Nicholls on 07752546910.**

**Lunches**

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. We **do not** have the facilities to store or refrigerate food. We therefore ask that you provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. Please do not put treats like sweets, nuts, fizzy drinks or chocolate or peanut in your child's packed lunch. Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, we kindly ask you to avoid putting items in your child's lunch that may cause a problem for another children in the setting. Please speak to a member of staff if you have any concerns.

Each week we have '**SHOW AND TELL**'. On the notice board will be a list of topics and a note of what we would like the children to bring in to talk about.  
(W/E 1) 22/04/2014 - England.  
(W/E 2) 28/04/2014 - Under, On, or Above sheet.  
(W/E 3) 05/05/2014 - Ribbons.  
(W/E 4) 12/05/2014 - Float or sink.  
(W/E 5) 19/05/2014 - Books under the sea.

**Notice!-**

Thank-you for your co-operation in the mornings in regards to children running up and down the corridors when waiting to come into pre-school. If they could wait with their parents it would much appreciated.

We would also like to ask parents to watch your children when signing out. The centre has asked us to be aware to stop any child playing or going behind the curtains as they do become unhooked and loose.

We need to ensure the safety of our children when entering/exiting the hall out into the grounds of the centre, so please make sure your children do not run across the car park and they stay close to you at all times. Many Thanks.

**Time-Keeping!-**

Please be aware that we start at 9-30am. As you will appreciate late children can disrupt our morning routine and can be very unsettling for your child when arriving late. Please could you ensure you arrive at 9-30am prompt.

A **late Charge** of £5.00 every half an hour is also in-line with our late policy.

Please be aware we finish at 12.30pm or 2-30pm depending on your child's hours.

Thank-you.

Topic-	
Week One	St Georges Day
Week Two	Under, On, or Above the sea.
Week Three	May day.
Week Four	Under, On, or Above the sea.
Week Five	Under, On, or Above the sea.