



Pre-School.  
Ladybird setting.



Pre-School.  
Butterfly setting.



Breakfast Club  
Early Bird Setting.



After-School Club  
Sea-Horse setting



Pre-School.  
Caterpillar setting.



After-School Club  
Starfish setting



Summer Club  
Turtle Setting.

## Parklanes Wykeham Childcare Ltd.

### January-February 2013 Spring term News Letter.

Forest Row Centre. Lodge Lane, Collier Row, Romford, RM5 2LD

**9.30am- 12-30pm or 9.30am-2-30pm. Tel-07754064665**

### Caterpillar setting. 3hr or 5hr sessions available

**STAFF- Bev, Sue, Amanda, Teresa, Ann, Pauline, Nicola and Danielle**

P.W.C would like to **Welcome** you back to our setting, after the Festive break. This term will be **6 weeks** long.

We will be finishing on **Friday 15th February** & we will be returning on **Monday 25th February 2013**. We look forward in working in partnership with you & your child through-out their session with us.

**Notice-** Please note the **fees letter** will have to be brought in and signed by a manager when fees are paid, the bottom part we keep as a receipt of payment.

**Notice-** If you have changed your address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information?

#### Key-person Groups

Sue Cline- **Manager**

Amanda Went.

**Deputy Manager**

**Red Group-**

Teresa Silverstone.

**Orange Group-**

Ann Clear.

**Blue Group- Senco**

Pauline Ower.

**Purple Group-**

Nicola Gibson.

**Yellow Group-**

Danielle Fitch

**Support worker**

#### Notice-

For funded children a Parental declaration will have to be complete at the start of every term inline with new code of practice for early years funding for 3-4 year old children & 2yoo funding.

**Note-** If you feel unsure about anything please talk to our manager. All children are allocated a **Key-Person** and a staff member is always available to discuss any problems or concerns you may have in setting hours.

**Lunches-** May we remind you that sweets, chocolate , fruit strings & cheese spaghetti strings are not allowed in the lunch boxes. This will be returned to you. May we also ask that if your child has a fruit shoot or similar that the lids be removed at home, as a lot of the children are having trouble removing them, and are of course a choking hazard for our younger children.

Each week we have 'SHOW AND TELL'. On the notice board will be a list of topics and a note of what we would like the children to bring in to talk about.

(W/E 1) 7th to 11th January 2013- Transport.

(W/E 2) 14th to 18th January 2013- Transport.

(W/E 3) 21st to 25th January 2013- Transport.

(W/E 4) 28th January to 1st February 2013- Colour,

(W/E 5) 4th to 8th February 2013- Shapes

(W/E 6) 11th to 15th February 2013- and Numbers.

Week one	Picture of a motor vehicle
Week Two	What I have seen on my way!
Week Three	Design your own car.
Week Four	Australia Day
Week Five	Chinese Lanterns
Week Six	Colour, Shapes and Numbers

Updates-

**We are currently working  
Hard on a new website!**

Watch this space!!!!

#### Safeguarding and Promoting Children's Welfare

Parents, Carers or Visitors

To ensure the protection of the children in our care, the uses of mobile phones in the setting is prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call off the Pre-school grounds! Many Thanks!

#### Parent/Carer Involvement-

At our setting we would like to encourage more Parent/Guardian involvement. This could involve washing up the children's cups and plates and also making the children's play dough, or if you have a talent you wish to share with our children please let us know. There will be a parent Rota chart on the notice board if you wish to help. If you would like to help, please could you inform a member of staff and thank you for your help and support in advance?

**Health & Safety-** Please can I take this opportunity to remind all parents with cars to leave the **DISABLED BAYS** free for the people that need them? Can all parents when dropping and collecting their child/ren please use the main Entrance to the Setting. Please could you make sure your children stay close to you at all times.

**Settings clothing** In order to feel free to explore and experiment with all kinds of materials, including messy ones for which we provide protective clothing we feel, it is best to send children dressed in clothes that are easily washable. We actively encourage children to wear our **Pre-School 'uniform'** and have available for purchase t-shirts and sweatshirts printed with our logo although this is not compulsory. P.W.C feel the benefits from wearing uniform are, All children are equal, children are not discriminated in any way, they have self pride in there appearance, it gives the child a sense of belonging at the setting, and we feel it supports the transition into the schools regime. Please could you encourage your child to wear the setting colours. (**Navy Blue & white**)

At the start of every session, could all Parents/carers change their children into Soft Shoes i.e. plimsolls and have wellies available for outside activities. Please remember to name all clothing. Thank-you.

**Notice- Parent questionnaires-** Thank-you for giving your views and comments, we looked closely and have addressed, concerns with in our settings day-to-day running. Congratulations to all the children and staff for putting on a fantastic Nativity play last term. Our little ones were excellent. Well done to all that took part, and the hard work achieved by all the staff. (A great team effort)

#### Festival dates.

**26th January 2013 - Australia Day**  
**12th February 2013- Shrove Tuesday.**  
**24th February 2013- Lantern Festival.**

For all enquiries, please speak to Bev - (07752546910).

