



Pre-School. Pre-School. Breakfast Club After-School Club Pre-School. After-School Club Summer Club
Ladybird setting. Butterfly setting. Early Bird Setting. Sea-Horse setting. Caterpillar setting. Starfish setting. Turtle Setting.

Parklanes Wykeham Childcare Ltd.

November-December 2012 Autumn term News Letter.

Forest Row Centre. Lodge Lane, Collier Row, Romford, RM5 2LD

9.30am- 12-30pm or 9.30am-2-30pm. Tel-07754064665

Caterpillar setting. 3hr or 5hr sessions available

STAFF– Bev, Sue, Amanda, Teresa, Ann, Pauline, Nicola and Danielle

P.W.C would like to **Welcome** you back to our setting, after the break. This term will be **6 weeks** long.

We will be finishing on **Friday 14th December 2012** & we will be returning on **Monday 7th January 2013**. We look forward in working in partnership with you & your child through-out their session with us.

Notice- Please note the fees letter will have to be brought in and signed by a manager when fees are paid, the bottom part we keep as a receipt of payment.

Notice- If you have changed your address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information?

Key-person Groups

- Sue Cline- **Manager**
- Amanda Went. **Deputy Manager**
- Red Group-**
- Teresa Silverstone. **Orange Group-**
- Ann Clear. **Blue Group- Senco**
- Pauline Ower. **Purple Group-**
- Nicola Gibson. **Yellow Group-**
- Danielle Fitch **Support worker**

Notice-

For funded children a Parental declaration will have to be complete at the start of every term inline with new code of practice for early years funding for 3-4 year old children & 2yoo funding.

Note- If you feel unsure about anything please talk to our manager. All children are allocated a **Key-Person** and a staff member is always available to discuss any problems or concerns you may have in setting hours.

Lunches- May we remind you that sweets, chocolate , fruit strings & cheese spaghetti strings are not allowed in the lunch boxes. This will be returned to you. May we also ask that if your child has a fruit shoot or similar that the lids be removed at home, as a lot of the children are having trouble removing them, and are of course a choking hazard for our younger children.

Each week we have 'SHOW AND TELL'. On the notice board will be a list of topics and a note of what we would like the children to bring in to talk about.
(W/E 1) Draw a poppy or bring in a poppy.
(W/E 2) Diwali picture.
(W/E 3) Decorate USA Flag.(red, white & blue)
(W/E 4) St. Andrews Day Picture/Photo
(W/E 5) Father Christmas letter
(W/E 6) Family Photo of past Christmas or Holiday.

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|-------------------|---------------------|
| Week one | Celebrations |
| Week Two | Celebrations |
| Week Three | Celebrations |
| Week Four | Christmas |
| Week Five | Christmas |
| Week Six | Christmas |

Notice- A warm welcome to a new member of the team
Danielle Fitch Childcare Support Worker.

Updates-

We are currently working Hard on a new website!
 Watch this space!!!!

Safeguarding and Promoting Children's Welfare

Parents, Carers or Visitors
 To ensure the protection of the children in our care, the uses of mobile phones in the setting is prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call off the Pre-school grounds! Many Thanks!

Parent/Carer Involvement-

At our setting we would like to encourage more Parent/Guardian involvement. This could involve washing up the children's cups and plates and also making the children's play dough, or if you have a talent you wish to share with our children please let us know. There will be a parent Rota chart on the notice board if you wish to help. If you would like to help, please could you inform a member of staff and thank you for your help and support in advance?

Health & Safety- Please can I take this opportunity to remind all parents with cars to leave the **DISABLED BAYS** free for the people that need them? Can all parents when dropping and collecting their child/ren please use the main Entrance to the Setting. Please could you make sure your children stay close to you at all times.

Festival dates.

- 5th November- Bonfire night
- 11th November- Remembrance Sunday
- 13th November- **Diwali** (Hindu New Year)
- 24th November- Ashura (Muslim)
- 25th November- Thanks giving USA
- 30th November- St. Andrews day

Settings clothing In order to feel free to explore and experiment with all kinds of materials, including messy ones for which we provide protective clothing we feel, it is best to send children dressed in clothes that are easily washable. We actively encourage children to wear our **Pre-School 'uniform'** and have available for purchase t-shirts and sweatshirts printed with our logo although this is not compulsory. P.W.C feel the benefits from wearing uniform are, All children are equal, children are not discriminated in any way, they have self pride in there appearance, it gives the child a sense of belonging at the setting, and we feel it supports the transition into the schools regime. Please could you encourage your child to wear the setting colours. (**Navy Blue & white**) Thank-you.

Notice- Questionnaires for parents/carers have been issued, and if possible could they be returned to Sue by Friday 30th November 2012. Thank-you for giving your views, as we aim to provide a quality childcare service and all comments will be addressed.

For all enquiries, please speak to Bev - (07752546910).

