

# Parklanes Wykeham



## Childcare Limited

For all your childcare needs. Email [Parklaneswykehamchildcare.admin@hotmail.co.uk](mailto:Parklaneswykehamchildcare.admin@hotmail.co.uk)



Pre-School.  
Ladybird setting.



Pre-School.  
Butterfly setting.



Breakfast Club  
Early Bird Setting.



After-School Club  
Sea-Horse setting



Pre-School.  
Caterpillar setting.



After-School Club  
Starfish setting



Summer Club  
Turtle Setting.

Website-[www.childcare-pwc.co.uk](http://www.childcare-pwc.co.uk)

## Parklanes Wykeham Childcare Ltd.

### November-December 2013 Autumn term News Letter.

Forest Row Centre. Lodge Lane, Collier Row, Romford, RM5 2LD

**9.30am- 12-30pm or 9.30am-2-30pm. Tel-07754064665**

### Caterpillar setting. 3hr or 5hr sessions available

**STAFF- Bev, Sue, Amanda, Teresa, Louise, Pauline, Zoe, & Hayley.**

Welcome back after the first half term break. We look forward in working in partnership with you & your child through-out their sessions with us and look forward to your continued support. P.W.C will be returning on **Monday 4<sup>th</sup> November 2013** and finishing on **Friday 13<sup>th</sup> December 2013** for the Christmas Break. This term will be **6 weeks** long. All details will be on our website. We will be returning on **6<sup>th</sup> January 2014 at 9-30am.**

**Notice-** Please note the fees letter will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep As a receipt of payment. If you have changed your Address or Telephone numbers, could you please inform a member Of staff, so we have the correct relevant emergency information? We are looking at parents/carers either paying by bacs payments Or Childcare vouchers instead of cash, if you require more details Please Speak to a member of management.

**Note-** If you feel unsure about anything please talk to our Manager. All children are allocated a **Key-Person** and a staff Member is always available to discuss any problems or concerns You may have in setting hours.

**Notice-** Please Post any suggestions in our comment box (**Good or bad**) All feed back will be taken on board, to keep an excellent service for your children.

#### Festival dates/Special events.

- 03/11/2013 -Diwali (Hindu )
- 17/11/2013 -Birthday of Guru Nanak (Lunar Calendar) (Sikh )
- 30/11/2013- St Andrew's Day (Christian )
- 12/12/2013- Our Lady of Guadeloupe (Catholic )
- 13/12/2013- St Lucia's Day (Christian )
- 06/12/2013-Christmas Concert.
- 13/12/2013-Christmas Party.

#### Key-person Groups

Sue Cline- **Manager**  
Amanda Went.  
**Deputy Manager**  
**Red Group-**  
Teresa Silverstone.  
**Orange Group-**  
Zoe Fox .  
**Blue Group- Senco**  
Pauline Ower.  
**Purple Group-**  
Louise Ridington  
**Yellow Group-**  
Hayley Scott  
**Support**

#### Notice-

Could all parents please let us know by ringing into the setting if their child/ren are going to be absent?

#### Lunches

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. We **do not** have the facilities to store or refrigerate food. We therefore ask that you provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. Please do not put treats like sweets, nuts, fizzy drinks or chocolate in your child's packed lunch. Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, We kindly ask you to avoid putting items in your child's lunch that may cause a problem for another child in the setting, such as nuts.

#### Parent rep/s required-

Would like to Support your Children's Setting in developing its services. Could you represent other parents and voice your opinions as to what you would like our setting to offer. **YES!** Then why not become a parent representative.

#### Who to contact-

If you are interested in becoming a Parent Representative or would like more information please contact-

**Beverly Nicholls on 07752546910.**

website  
[www.childcare-pwc.co.uk](http://www.childcare-pwc.co.uk)

Each week we have '**SHOW AND TELL**'. On the notice board will be a list of topics and a note of what we would like the children to bring in to talk about.  
(W/E 1) 04/11/13 to 08/11/13-**Festival of light & Colour.**  
(W/E 2) 11/11/13 to 15/11/13- **Remembrance Day.**  
(W/E 3) 18/11/13 to 22/11/13- **Santa Letters.**  
(W/E 4) 25/11/13 to 29/11/13-**St Andrews Day.**  
(W/E 5) 02/12/13 to 06/12/13-**Christmas time.**  
(W/E 6) 09/12/13 to 13/12/13-**Christmas celebrations.**

Topic-	
Week One	Firework & Diwali Remembrance Day St Lucia's Day St Andrews day. Christmas cards. Christmas decorations
Week Two	
Week Three	
Week Four	
Week Five	
Week Six	

#### Lateness!-

Please be aware that we start at 9-30am. As you will appreciate late children can disrupt our morning routine and can be very unsettling for your child. Please could you ensure you arrive at 9-30am prompt. A **late Charge** of £5.00 every half an hour is also inline with our late policy. Please be aware we finish at 2-30pm. Thank-you.

On a sad note, we lost a member of staff (Nicola Gibson) who sadly passed away in October 2013 due to ill health. On behalf of all the staff and management at Parklanes Wykeham Childcare Ltd, we would like to wish our sincere condolences to the family.

#### Macmillan Cancer Coffee Morning-

We would like to thank all the parents and carers that supported us on Thursday 26<sup>th</sup> September 2013. **We raised a fantastic £106.00.** Many thanks for all that took part

**Notice-** Family disco on Friday 15<sup>th</sup> November 2013 @ Forest Row, Lodge Lane. RM5 2LD. (Licensed Bar!) £20.00 family ticket or £5.00 a ticket per person. Please speak to Sue or Amanda for more details. We will be looking at numbers before half term and if we can not reach a required amount this event will not be able to take place. Please help us by attending our event and supporting your child's setting Many thanks.

For all enquiries, please speak to Bev - (07752546910). Website:[www.childcare-pwc.co.uk](http://www.childcare-pwc.co.uk)



Ofsted Registered Breakfast Club, Pre-School Settings, After-school Clubs, Summer Clubs.