



Pre-School.
Ladybird setting.

Pre-School.
Butterfly setting.

Breakfast Club
Early Bird Setting.

After-School Club
Sea-Horse setting

Pre-School.
Caterpillar setting.

After-School Club
Starfish setting

Summer Club
Turtle Setting.

November-December 2014 autumn term Newsletter.

Forest Row Centre. Lodge Lane, Collier Row, Romford, RM5 2LD

9.30am- 12-30pm or 9.30am-2-30pm. Tel-07754064665

Caterpillar setting. 3hr or 5hr sessions

STAFF- Bev, Teresa, Lesley, Amanda, Louise, Zoe, Pauline, Danielle, Clare & Chloe.

Staff would like to wish you all a warm welcome back after the half term break. We look forward in working in partnership with you & your child through-out their sessions with us and look forward to your continued support. This term is 7 weeks long and we will be finishing on **Friday 19th December 2014 at 2.30pm**. P.W.C will be returning on **Monday 5th January 2015** from 9-30am. All our details will be on our website.

Notice- Please note the fees letter will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information? Fees can be paid by Bacs or childcare vouchers instead of cash. If you require more details please speak to a member of staff.

Festival dates/Special events.

23.10.14 Diwali (Hindu)
05.11.14 Guy Fawkes Day
06.11.14 Birthday of Guru Nanak (Lunar Calendar - Sikh)
30.11.14 St Andrew's Day (Christian)
12.12.14 Our Lady of Guadalupe (Catholic)
13.11.14 St Lucia's Day (Christian)

Notice- Please Post any suggestions in our comment box (**Good or bad**) All feedback will be taken on board, to keep an excellent service for your children

Lunches

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. **We do not** have the facilities to store or refrigerate food. We therefore ask that you provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. Please do not put treats like sweets, nuts, fizzy drinks, chocolate, peanut or fruit strings in your child's packed lunch. Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, we kindly ask you to avoid putting items in your child's lunch that may cause a problem for other children in the setting. Please speak to a member of staff if you have any concerns or allergy updates.

Key-person Groups

Teresa Patrick **Senior Manager-**

Lesley Fassensfelt **Manager-**
Amanda Went. **Deputy Manager**
Red Group-
Orange Group-
Zoe Fox. **Blue Group- Senco**
Pauline Ower. **Purple Group-**
Louise Ridington **Yellow Group-**
Clare Davy **Green Group- /Support-**
Chole Bridge **Support-**
Danielle Punt **Support-**
Natalie Dunseath **Cover-**

Parent rep/s required-

Would like to Support your Children's Setting in developing its services. Could you represent other parents and voice your opinions as to what you would like our setting to offer. **YES!** Then why not become a parent representative.

Who to contact-

If you are interested in becoming a Parent Representative or would like more information please contact- **Beverly Nicholls on 07752546910.**

Notice-

Could all parents please let us know by ringing into the setting if their child/ren are going to be absent?

Each week we have '**SHOW AND TELL**'. On the notice board will be a list of topics and a note of what we would like the children to bring in to talk about.

(W/E 1) 03/11/2014 - Glows in the dark
(W/E 2) 10/11/2014 - Poppy picture/photo
(W/E 3) 17/11/2014 - Sandwich Making
(W/E 4) 24/11/2014 - St Andrew's Day
(W/E 5) 01/12/2014 - Christmas Decorations
(W/E 6) 08/12/2014 - Santa's Letters
(W/E 7) 15/12/2014 - Christmas Story

Notice!- Thank-you for your co-operation in the mornings in regards to children running up and down the corridors when waiting to come into pre-school. If they could wait with their parents it would much appreciated.

We would also like to ask parents to watch your children when signing out. The centre has asked us to be aware to stop any child playing or going behind the curtains as they do become unhooked and loose.

We need to ensure the safety of our children when entering/exiting the hall out into the grounds of the centre, so please make sure your children do not run across the car park and they stay close to you at all times.

Many Thanks.

Time-Keeping!-

Please be aware that we start at 9-30am. As you will appreciate late children can disrupt our morning routine and can be very unsettling for your child when arriving late. Please could you ensure you arrive at 9-30am prompt.

A **late Charge** of £5.00 every half an hour is also in-line with our late policy.

Please be aware we finish at 12.30pm or 2-30pm depending on your child's hours. Thank-you.

Topic-	
Week One	Colours and Shapes (Fireworks) Colours and Shapes (Poppies)
Week Two	Fine motor skills (Scissors)
Week Three	Fine motor skills (Collage)
Week Four	Celebrations (Christmas cards)
Week Five	Celebrations (Decorations)
Week Six	Celebrations (Shaving Foam Cakes)
Week Seven	

For all enquiries please speak to Bev - (07752546910) Website-www.childcare-pwc.co.uk

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