

**September-October
Autumn Term
Caterpillar Setting.
Newsletter**

Parklanes Wykeham



Childcare Limited

For all your childcare needs. Email Parklaneswykehamchildcare.admin@hotmail.co.uk

Tel-07754064665



Pre-School.
Ladybird setting.



Pre-School.
Butterfly setting.



Breakfast Club
Early Bird Setting.



After-School Club
Sea-Horse setting



Pre-School.
Caterpillar setting.



After-School Club
Starfish setting



Summer Club
Turtle Setting.

Forest Row Centre, Lodge Lane, Collier Row, Romford, RM5 2LD
Website – www.childcare-pwc.co.uk

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we would like to welcome you back from the summer break to all our new and existing parents/guardians. We trust that you have all had a well deserved break. We look forward to working in partnership with you and your child throughout their sessions with us.

Notice- Please note the **fees letter** will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of your payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information? We are looking at parents/carers either paying by **BACS** payments or Childcare vouchers instead of cash, if you require more details Please speak to a member of management.

Autumn Term Dates – This Term is 7 weeks long.

Returning Monday 5th September and will be finishing on Friday 21st October 2016.

Safeguarding and Promoting Children's Welfare

Parents, Carers or Visitors-
To ensure the protection of the children in our care, usages of mobile phones in the setting is prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call outside.

Parent representative -

If you are interested in becoming a 'Parent Representative' then please contact Beverley Nicholls on 07752546910

Notice- Please Post any suggestions in our comment box (**Good or bad**) all feed-back will be taken on board, to keep an excellent service for your children. The 'Red Post' box located in our reception area.

Notice-

For funded children a Parental declaration will have to be completed at the start of every term in-line with new code of practice for early years funding for 2, 3 & 4 year old children.

Note- If you feel unsure about anything please talk to our Manager. All children are allocated a **Key-Person** and a staff Member is always available to discuss any problems or concerns you may have in setting hours.

Important dates for your diary

Harvest Festival 16th September 2016
21st September: Peace Day
2nd October: Grandparent's Day (UK)
4th October 2016 World Animal Week

Just a reminder- Labelling all children's clothing and belongings -

Could all coats, bags, Wellingtons, lunch boxes and anything that your child may bring into the setting is clearly labelled with their name, as items left at the end of each term will be donated to charity shops in the local area.

If you feel you have left any items behind we keep the lost property in a box, but only until the end of term as we do not have a large enough store room to cater for items left. Please speak to a member of staff to look through our overflowing box. Thank you.

Please remember to provide Sun Cream, Water and Hats for the warmer weather

Achievements- We will be introducing a **WoW** tree with-in our setting. The purpose is for the children to display their achievements outside of the pre-school setting and share this with our setting. This could be what your child achieves at an outside club e.g.-swimming,

Lunches

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. We **Do Not** have the facilities to store or refrigerate food. We therefore ask that you provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. Please do not put treats like sweets, nuts, fizzy-drinks, chocolate, peanut or fruit strings in your child's packed lunch. **If the children wish to bring in a drink for the session please ensure this is only water.** Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, we kindly ask you to avoid putting items in your child's lunch that may cause a problem for other children in the setting. Please speak to a member of staff if you have any concerns or allergy updates. **NO PEANUTS AND NUTELLA** Please be aware of the danger of young children eating 'whole' grapes if you are going to put them in their lunch boxes could you ensure that you have cut them in half.

Time-Keeping and Lateness

It is important that you both arrive in good time for a 9.30am start. As you will appreciate late children can disrupt our routine and can be very unsettling for your child. Please make sure you arrive promptly for the start and finish of your child's session. .
Please be aware we finish at 12.30pm or 2.30pm.
Thank-You



Please be aware that children should not be wearing any jewellery at pre-school. If earrings cannot be removed, can they please be covered with plasters. If pushchairs are needed to be left, these should be folded down and not left in front of any fire exits.



For all enquiries, please speak to Bev - (07752546910). Andy-(07763412496)



Ofsted : Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.



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'Show & Tell' & Planning 05/09/2016 to 21/10/16

Each Week we have 'Show and Tell' and on the notice board there will be a list of topics and a note of what we would like the children to bring in to talk about. Show and Tell encourages your child to talk about what they have brought in and this helps them to develop their confidence, learn new words and develop their speech.

Week 1 – 05/09/2016 – 09/09/2016 No Show & Tell
Week 2 – 12/09/2016 – 16/09/2016 Food for our Harvest Festival Hamper
Week 3 – 19/09/2016 – 23/09/2016 My favourite Book (Small Book)
Week 4 – 26/09/2016 – 30/09/2016 Passport size photo of child

Welcome children
Ask children about their holidays
Holiday Books
Flower Petals, Each petal with – Child's name, Pet, Colour,
Nursery Rhyme, Food, Toys.
Table Top display – Zoo Animal

Week 5 – 03/10/2016 - 07/10/2016 Photo, picture, drawing, collage, book
Book of zoo animal or small animal (labelled)
Week 6 – 10/10/2016 – 14/10/2016 Photo, picture, drawing, collage, book
Book of farm animal or small animal (labelled)
Week 7 – 17/10/2016 – 21/10/2016 Photo, picture, drawing, collage,
Book of pet/wild animal or small animal (labelled)

Table Top display – Farm Animal
Table Top display – Pet/Wild Animal



Key-person Groups
Teresa Patrick - Senior Manager
Keely Stack – Manager
Amanda Went – Deputy Manager

All children have been allocated a key person and these are displayed on the notice board outside of the hall.

Clare Davy	Green Group
Paula Lamport	Purple Group
Louise Ridington	Yellow Group
Dawn Farthing	Orange Group
Amanda Went	Red Group

Preschool
RESOURCES

Please help us with any Resources for our setting, as listed on the other side. New or old we are not fussy Thank-you!

Parent Notice-

Resources (NEW or OLD)

Please note in the Reception area will be displayed a 'Wish List'

This list is a selection of resources the pre-school would like. These resources will help the children with their learning and development.

We would be grateful for any donations of these resources for our

Graphic Area

Various sized envelopes
Envelopes (Pre paid from bills)
Old Mobile Phones
Old Cameras or Children's cameras
Tissue Paper from presents
ICT Toys
Note Pads (Any Size)
Pens
Stickers for messy Play
Sequins, Glitter etc.
Spare Children's clothes, underwear, socks

Please be aware that pushchairs/ scooters/bikes **cannot** be left unattended in the corridor at anytime. This is on the advice of the centre.

Parklanes Wykeham Childcare Ltd staff would like to say a big thank you to all the children and their parents for the lovely cards and presents that you gave to us.



Returning Parents -Testimonials

Please could you take the time to fill in one of our testimonial feedback sheets for our website. All feedback is for other parents to see the type of childcare services we provide at PWC.

Topic-	
Week One:	All About Me
Week Two:	Harvest Festival
Week Three:	All About Me
Week Four:	Animals & World Animal Day
Week Five:	Animals
Week Six:	Animals
Week Seven:	Animals

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