

October-December 2016.
Autumn Term.
Early-bird Newsletter.



Tel-01708-706959
8-00am-8-45am

For all your childcare needs. Email Parklaneswykehamchildcare.admin@hotmail.co.uk

Website-www.childcare-pwc.co.uk



Pre-School. Ladybird setting. Pre-School. Butterfly setting. Breakfast Club. Early Bird Setting. After-School Club. Sea-Horse setting. Pre-School. Caterpillar setting. After-School Club. Starfish setting. Summer Club. Turtle Setting.

21, Barton Road.Hornchurch,Essex.RM12 4AA.

Staff Members- Bev, Andy, Teresa, Jayne, Emily and Maisie

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we would like to welcome you back from the October Half Term break to all our new and existing parents/guardians. We trust that you have all had a well deserved break. We look forward to working in partnership with you and your child throughout their sessions with us.

Notice- Please note the **fees letter** will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of your payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information. We are looking at parents/carers either paying by **BACS** payments or Childcare vouchers instead of cash (**NO Cheques!**), If you require more details , Please speak to a member of management.

Autumn Term Dates - This term is 7 weeks long.
Returning Monday 31st October 2016 and will be finishing on 20th December 2016
for the Christmas break returning on 3rd January 2017

Please visit our website:- www.childcare-pwc.co.uk for more information about us.

Planning, Topics and Themes! – We plan through the children’s interest and activity ideas every term. This works by the staff sitting down at the end of each term asking what theme they would like to do and then write down activity ideas this is linked with our After-school planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We are also introducing the children to evaluate their own planning at the end of each week.

The children have also asked for a “Film Night”. This will be arranged for different night of each week of term (Film Age Appropriated)

Homework Children are able to do their homework with us either reading, spelling, or maths although they may tell us they do not have any, so please could you inform us in writing if there is any particular night that your child has homework and you would like us to do this with them.

Snack Menu! -All children will have the opportunity to plan their menu for the next week from a list of available food. There will be a choice of hot food and either wraps/sandwich/crackers.

Notice! - We will endeavour to ask children when attending to make sure they have all items with them that need to be taken home when arriving. Please could all parents/Guardians complete their term contract before the start of the next term? (Please speak to a manager)

If you wish to take your child out of the setting due to holidays with-in term time the fees will still have to be paid. If the setting needs to be closed due to circumstances beyond our control i.e. Snow, Flood, polling days, inset days then fees will not be refunded. Bank Holidays are charged as a normal day.

Thank-you for your continuous support. All feedback is welcome.

Topic-	
Week One:	Diwali and Firework Night
Week Two:	Space/Planets and Remembrance Day
Week Three:	Space/Planets
Week Four:	St Andrew’s Day
Week Five:	Christmas
Week Six:	Christmas
Week Seven:	Party Week

Important dates for your diary
Important Notice
 Dawali 31.10.2016
 Firework Day 05.11.2016
 Remembrance Day 13.11.2016
 St Andrew’s Day 30.11.2016

A ‘Termly Contract’ is now in place where we would be asking parents to complete a contract with the days you would like your children to attend for the whole term. Due to the amount of children attending breakfast club places are now limited and this will no longer do a drop off service. Sorry for any inconvenience.

Fees. Please remember that all fees will need to be paid in full by the second week unless agreed by management and your situation.

Fees- Afterschool fees as from September 2016 have increased to £11.50 per session, a first increase in three years. Breakfast club will remain at £5.00 per session. Thank you.

Road Safety-
 We work closely in partnership with Wykeham primary school, and we need to ensure the safety of our children when they are travelling to and from school and have become concerned at the number of cars driving inappropriately near to the school gates. Please take care, its your child as well!

Notice- Please Post any suggestions in our comment box (**Good or bad**) All feed back will be taken on board, to keep an excellent service for your children. The red post box is on the wall on in our reception area.

We have a behaviour system in place at our setting, which is the 5p’s approach, RED, AMBER, GREEN. Resulting in RED the child will miss the next session. We will work closely with parents with their child’s behaviour.

Parent notice!



Due to our banking requirements, as from January 2017 we will not be accepting Cheques at our settings. Payment can be made via Bacs, childcare vouchers or cash. **Thank-You.**

For all enquiries, please speak to Bev - (07752546910). Andy-(07763412496)



Ofsted : Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.