

April- May 2017
Summer Term
Ladybird & Butterfly
Newsletter.

Parklanes Wykeham



Childcare Limited

For all your childcare needs. Email Parklaneswykehamchildcare.admin@hotmail.co.uk

www.childcare-pwc.co.uk

Tel-01708-706959

Tel-07738506600

Tel-07868590460



Pre-School.
Ladybird setting.



Pre-School.
Butterfly setting.



Breakfast Club
Early Bird Setting.



After-School Club
Sea-Horse setting



Pre-School.
Caterpillar setting.



After-School Club
Starfish setting



Summer Club
Turtle Setting.



21, Barton Road. Hornchurch, Essex.RM12 4AA.

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we would like to wish you all a very Happy Easter and an enjoyable half term break. We look forward to welcoming you back on **Tuesday 18th April 2017** and to continue working in partnership with you and your child throughout their sessions with us.

Notice- Please note the **fees letter** will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of your payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information? We are looking at parents/carers either paying by **BACS** payments or Childcare vouchers instead of cash, if you require more details Please speak to a member of management.

Late payment of fees will incur a 10% charge all fees must be settled in full by the end of the second week of the term.

Summer Term Dates – This Term is 6 weeks long.

We will be closed from Monday 3rd April 2017 to Monday 17th April 2017 for our Half Term break
 Returning on Tuesday 18th April 2017 and finishing on Friday 26th May 2017 for the Whitsun Holiday's

Safeguarding and Promoting Children's Welfare

Parents, Carers or Visitors-



To ensure the protection of the children In our care, usages of mobile phones in the setting or on the grounds of the pre school are prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call off the settings grounds!

Notice- For funded children a **Parental declaration** will have to be completed by the end of March 2017 term in-line with new code of practice for early years funding for 2, 3 & 4 year old children. **Please ensure you have completed these.**

Achievements- We will be operating a **WoW** tree with-in our setting. The purpose is for the children to display their achievements outside of the pre-school setting and share this with our setting. This could be what your child achieves at an outside club e.g.-swimming,

Dressing up : 23/04/2017 – St George's Day

Clothing - Please provide your child with a full change of named clothes every session attended in case of any little accidents or spillages.

PARKING

Please be aware of the parking arrangements that have been enforced and especially the times. No Stopping, Parking or dropping school children between the hours of: 8-00am to 9.30am And 2.30pm to 4-00pm as CCTV is in operation.

Our policy is we would like to see as many of our parents encouraging their children to walk to and from our setting. We understand we all have busy schedules, but please be aware and respect others in the area. Our children's SAFETY is of paramount importance to all of us. A member of staff will be at hand on the gates if you have any concerns.

Lunches

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. If the children wish to bring in a drink for the session please ensure this is only water. We **Do Not** have the facilities to store or refrigerate food. We therefore ask that you provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. **Please do not put treats like sweets, nuts, fizzy-drinks, chocolate, peanut or fruit strings in your child's packed lunch.** Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, we kindly ask you to avoid putting items in your child's lunch that may cause a problem for other children in the setting. Please speak to a member of staff if you have any concerns or allergy updates.

NO PEANUT BUTTER OR NUTELLA

Please be aware of the danger of young children eating 'whole' grapes if you are going to put them in their lunch boxes could you ensure that you have cut them in half.

Notice- Please Post any suggestions in our comment box (**Good or bad**) all feed-back will be taken on board, to keep an excellent service for your children. The 'Red Post' box is on the wall in our reception area.



Asthma -- Important Notice

If you have a child that has medical diagnoses of 'Asthma' it is important that you have filled in a 'Medical Administration' form with us giving us permission to administer any medication as and when needed and also in case of an emergency.

You will also need to provide an Inhaler/spacer and pump with your child's name on each item in a clear box with their name also on that.



Please see Teresa or Jayne for more advice.

Time-Keeping and Lateness

Access to the setting is via Mansard Close and Barton Road and it is important that you both arrive in good time. As you will appreciate, late children can disrupt our routine and can be very unsettling for your child. Please make sure you arrive promptly for the start and finish of your child's session.

Parents are continually arriving late to pick up their child/ren at the end of their session. Please ensure that you collect them on time

11.45pm or 2.45pm.

Late collection will be charged at £5.00 for every 15 minutes.

DO NOT BUZZ ON THE GATES UNTIL 11.35am and 2.35pm



Health and Safety:-

Parklanes Wykeham Childcare Entrance gates are now operated through an 'Intercom System' please press the button and wait for the gates to be opened.

"Please ensure that the gates are fully closed behind you!"

Parent representatives –

Our parent representative are **Angela O'Brien and Melissa Mallinder 07738506600 –**

Parents and Friends of PWC on Facebook Thank you to Angela and Melissa for all your hard work on the recent Mother's Day Stall which proved to be a great success.

They will be arranging a coffee morning (date TBC). This is a wonderful time for you to become involved with your child's preschool and take part in the Fundraising events.

For all enquiries, please speak to Bev - (07752546910). Andy-(07763412496)



Ofsted : Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.



Two Way Books

Two Way books have now been supplied to all children as a way of communication between you and your child's key person. Please take time to use these, as this is a first class way of finding out what or how your child has been throughout their daily sessions with us.



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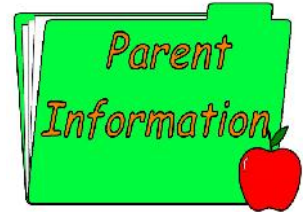
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Parent Rota

Why not come, spend some time in the setting with us, and become involved in their learning. You do not have to stay for a whole session, It can be for a whole session, it can be for one hour or more or you can even stay for lunch!

SHOW AND TELL' 18th April 2017 to 26th May 2017

- Week 1 –18/04/2017 to 21/04/2017 Design a set of sequence cards for growing Tomatoes
- Week 2 –24/04/2017 to 28/04/2017 Baby photo and a photo of you now
- Week 3 –02/05/2017 to 05/05/2017 Baby Animal photo and a adult Animal photo
- Week 4 –08/05/2017 to 12/05/2017 Make a Fire Engine from Junk Modelling
- Week 5 –15/05/2017 to 19/05/2017 Follow Road Safety instructions
- Week 6 –22/05/2017 to 26/05/2017 List of things that you do which are really helpful to your Mummy or Daddy/



Key-person Groups

- Teresa Patrick - Senior Manager.
- Jayne Swain – Deputy Manager/Red Group.
- Lorraine Fisher - Room Leader Ladybird Setting.
- Sarah Dodds – Room Leader Butterfly setting.

Note- If you feel unsure about anything please talk to our Manager. All children are allocated a **Key-Person** and a staff Member is always available to discuss any problems or concerns you may have in setting hours.



Parent Notice- Resources (NEW or OLD)

This list is a selection of 'Natural Resources' the pre- school would like. These resources will help the children with their learning and development. We would be grateful for any donations of these resources for our Expressive Arts and Design Area

- Wood, Bricks, Large Pebbles' Metal padlocks
- Pine Cones, Nuts, Bolts, Washers, Conkers, Boxes, Old material, Keyboards, Elastic bands, Pegs' Old sheets, Pots & pans, New small car tyres.



Parklanes Wykeham Childcare Ltd are always looking at ways for offering even better facilities in the learning environment for all the children within the setting and as highlighted in our SEF (Self evaluation form) Our development plans for 2017 will be to provide:-

- A new painting area with Signage.
- Revamping our Sand and Water Area with Signage.

Staff Training

SENCO Accreditation-Lorraine Fisher
SEN Cluster – Jayne Swain and Melissa Sheenan
Designated Safeguarding Officer – Jayne Swain

First Aid – Maisie Regan, Lindsay Hedgecock, Samina Rahman, Bethany Tollon and Armanie Jones
Managing Behaviour – Lorraine Fisher and Maisie Regan
Positive Handling – Melissa Sheenan & Emily McNeil



We are pleased to announce that we were inspected by The Food Standards Agency in March and were awarded **5 star** hygiene rating.



Topic

- Week 1-Growing
- Week 2-Growing
- Week 3-Growing
- Week 4-People who help us.
- Week 5-People who help us.
- Week 6-People who help us.

Please be aware that children should not be wearing any jewellery at pre-school. If earrings cannot be removed, can they please be covered with plasters. If pushchairs are needed to be left on the settings grounds, they should be folded down and not left in front of any fire exits.

Read write Inc

All school aged children are being taught daily 'Read Write Inc'. The children have made great progress and hopefully they have demonstrated some of their new skills to you at home. The children have covered approx 14 sounds so far and are really enjoying taking part in the Phonic sessions. Each sound comes with a rhyme which helps your child to use the correct formation of the letter.



Early Years Pupil Premium: Pre-school support funding
Early Years Pupil Premium (EYPP) is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3- and 4 year-olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers (including pre-schools, nurseries and childminders) that offer children the [free early education](#) entitlement. Autumn 2017 we received £636.00. This extra funding will be spent to Close of gap in attainment with training and resources to suit the requirements of the setting.

Pamper Night

We are planning a Pamper Night or a Clairvoyant Evening For Friday 26th May2017 More details will be on the Parents and Friends of PWC Face book page near the time. Please help to support our fund-raising, all money raised will be invested back into the setting. Angela and Melissa would love your help and your idea's.



- Festivals and Celebrations 14.04.2017 Good Friday
- 17.04.2017 Easter Monday
- 23.04.2017 St George's Day
- 01.05.2017 May Day

Our SENDco's are Melissa Sheenan and Jayne Swain
Mel and Jayne are available to speak to if you have any concerns about your child, with either Speech and Language or any learning developmental delay. Children who need a Transition for going on to school. The Transition window is 22.05.17 to 23.06.2017



For all enquiries, please speak to Bev - (07752546910). Andy-(07763412496)



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