

October - December 2016
Autumn Term
Ladybird & Butterfly
Newsletter.

Parklanes Wykeham



Childcare Limited

For all your childcare needs. Email Parklaneswykehamchildcare.admin@hotmail.co.uk

www.childcare-pwc.co.uk

Tel-01708-706959

Tel-07738506600

Tel-07868590460



Pre-School. Ladybird setting. Pre-School. Butterfly setting. Breakfast Club. Early Bird Setting. After-School Club. Sea-Horse setting. Pre-School. Caterpillar setting. After-School Club. Starfish setting. Summer Club. Turtle Setting.



21, Barton Road. Hornchurch, Essex. RM12 4AA.

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we would like to welcome you back from the October Half Term break to all our new and existing parents/guardians. We trust that you have all had a well deserved break. We look forward to working in partnership with you and your child throughout their sessions with us. **Notice-** Please note the **fees letter** will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of your payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information. We are looking at parents/carers either paying by **BACS** payments or Childcare vouchers instead of cash (**NO Cheques!**), if you require more details Please speak to a member of management.

Autumn Term Dates – This Term is 7 weeks long.

Returning back on Monday 31st October 2016 and finishing on Friday 16th December 2016.

Parklanes Wykeham Childcare Limited will be closed from Monday 19th December 2016 to Monday 2nd January 2017

Returning on Tuesday 3rd January 2017.

Safeguarding and Promoting Children's Welfare

Parents, Carers or Visitors-
 To ensure the protection of the children in our care, usages of mobile phones in the setting or on the grounds of the school are prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call off the school grounds!

Important dates for your diary

08/11/16 - Sue from Imagination will be coming in to take Individual photos of the children
 07/11/16 to 25.11.16 – Parent Meetings
 08/12/16 - Christmas Concert at Holy Cross Church – Then Mince Pies and Coffee back at the setting.
 12/12/16 - Butterflies - Christmas Story/Party.
 14/12/16 - Ladybirds – Christmas Party.

Time-Keeping and Lateness

Access to the setting is via Mansard Close and Barton Road and it is important that you both arrive in good time. As you will appreciate late children can disrupt our routine and can be very unsettling for your child. Please make sure you arrive promptly for the start and finish of your child's session.



Hour for our setting-

08-45am-11.45am Three Hours
 11-45am-2-45pm Three Hours
 08-45am-2-45pm Six Hours
 08-00am-6-00pm Ten Hours

Alternative and Extra hours are an option at our setting depending on availability, but **MUST** be agreed with Management to suit the settings requirements before starting.

Tel-01708-706959

Parent representatives –

Our parent representative are
Angela O'Brien and Melissa Mallinder 07738506600 - The girls have been working hard with all the children creating Christmas cards. These will be back from the printers in November and available for you to order.
PAMPER NIGHT FRIDAY 9TH DECEMBER 2016.
 Please come and support us!

Notice- Please Post any suggestions in our comment box (**Good or bad**) all feed-back will be taken on board, to keep an excellent service for your children. The 'Red Post' box is on the wall in our reception area.

Just a reminder- Labelling all children's clothing and belongings -



Could all coats, bags, Wellingtons, lunch boxes and anything that your child may bring into the setting is clearly labelled with their name, as items left at the end of each term will be donated to charity shops in the local area.

If you feel you have left any items behind we keep the lost property in a box, but only until the end of term as we do not have a large enough store room to cater for items left. Please speak to a member of staff to look

Parking- Please beware this is very important issue!

- If you do need to park outside the school to drop off or collect your child from our setting, please be courteous to those who live nearby. Please do not block resident's driveways or Double Park in any of the neighbouring streets. This is a serious concern with all residents with-in the area and we all need to respect others who live nearby. Our policy is we would like to see as many of our parents encouraging their children to walk to and from our setting. We understand we all have busy schedules, but please be aware and respect others in the area. Our children's **SAFETY** is of paramount importance to all of us. A member of staff will be at hand on the gates if you have any concerns.

Notice- For all funded children a 'Parental Declaration' will have to be completed and ready for the start of **January 2017** term in-line with New Code of Practice for early years funding for 2, 3 & 4 year old children. **These forms will be ready for you to complete during November.**

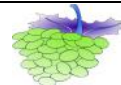
Achievements- We will be operating a **WoW** tree with-in our setting. The purpose is for the children to display their achievements outside of the pre-school setting and share this with our setting. This could be what your child achieves at an outside club e.g.:-swimming,

September 2017 Primary School Admissions
 If your child was born between the 01/09/2012 and 31/08/2013 they are due to start infant/primary school in Sept 2017 –
 The online application process started on 1/9/16 and closing date is 15/01/17.

Lunches

We discourage children to share and swap their food with one another. This is to protect children with food allergies. For children who drink milk, we will provide fresh, milk and water throughout the session. If the children wish to bring in a drink for the session please ensure this is only water. We **Do Not** have the facilities to store or refrigerate food. We therefore ask you to provide an ice pack in your child's lunch bag or box. Please ensure your child's lunch bag or box is clearly labeled with his or her name. **Please do not put treats like sweets, nuts, fizzy-drinks, chocolate, peanut or fruit strings in your child's packed lunch.** Our setting reserves the right to not allow any such items to be consumed at our snack break. Even if your child does not suffer from a food related allergy, we kindly ask you to avoid putting items in your child's lunch that may cause a problem for other children in the setting. Please speak to a member of staff if you have any concerns or allergy updates.

NO PEANUT BUTTER OR NUTELLA



Please be aware of the danger of young children eating 'whole' grapes if you are going to put them in their lunch boxes could you ensure that you have cut them in half.

For all enquiries, please speak to Bev - (07752546910). Andy-(07763412496)



Ofsted : Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.

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Pre-School.
Ladybird setting.



Pre-School.
Butterfly setting.



Breakfast Club
Early Bird Setting.



After-School Club
Sea-Horse setting



Pre-School.
Caterpillar setting.



After-School Club
Starfish setting



Summer Club
Turtle Setting.



'Show & Tell' 31/10/2016 to 16/12/2016

Each Week we have 'Show and Tell' and on the notice board there will be a list of topics and a note of what we would like the children to bring in to talk about. Show and Tell encourages your child to talk about what they have brought in and this helps them to develop their confidence, learn new words and develop their speech.

Week 1 - 31/10/16 - 04/11/16 Design and make a Firework for our display.

Week 2 - 07/11/16 - 11/11/16 Make a Poppy.

Week 3 - 14/11/16 - 18/11/16 Design and Name your own 'Planet'.

Week 4 - 21/11/16 - 25/11/16 St Andrew's Day.

Week 5 - 28/11/16 - 02/12/16 Write a letter to Father Christmas.

Week 6 - 05/12/16 - 09/12/16 Family Christmas Photo.

Week 7 - 12/12/16 - 16/12/16 Christmas Jumper Week.

Health and Safety:-

Parklanes Wykeham Childcare Entrance gates are now operated through an 'Intercom System' please press the button and wait for the gates to be opened.

"Please ensure that the gates are fully closed behind you!"



Safety matters

Key-person Groups

Teresa Patrick - Senior Manager.

Jayne Swain - Deputy Manager/Red Group.

Lorraine Fisher - Room Leader Ladybird Setting.

Sarah Dodds - Room Leader Butterfly setting.

Note- If you feel unsure about anything please talk to our Manager. All children are allocated a **Key-Person** and a staff Member is always available to discuss any problems or concerns you may have in setting hours.



Name the Bear

We will be running a competition to name our two New Travelling Bear's for each room
Entry £1.00

Forms will be in your child's Two Way Book

Closing date Friday 2nd December 2016
Winner will receive a small prize.



Parent notice!



Due to our banking requirements, as from January 2017 we will not be accepting Cheques at our settings. Payment can be made via Bacs, childcare vouchers or cash. **Thank-You.**

Parent Rota

Why not come and spend some time in the setting with us and become involved in their learning. You do not have to stay for a whole session, It can be for a whole session, it can be for one hour or more or you can even stay for lunch!!

Two Way Books

Two Way books have now been supplied to all children as a way of communication between you and your child's key person. Please take time to use these

Our SENDco's are Melissa Sheenan and Jayne Swain

Mel and Jayne are available to speak to if you have any concerns about your child, either with Speech and Language or any learning developmental delay.

Over the Summer Break Parklanes Wykeham Childcare have had extensive external works taking place to create a fantastic outside play area, offering even better facilities in the learning environment for all the children within the setting.

- Climbing frame.
- New external soft surface flooring.
- Artificial grass with small goals for football and a Basketball Court and a Scooter Path.



We are now in the process of planning two new area's one will be for a 'Mud Kitchen' and the other will be a 'Painting Area'.



MacMillan Coffee Morning
Held on Friday 30th September 2016.
Thank you to everyone who donated cakes, biscuits and for coming to support us with this event.



- Diwali 31/10/2016
- Firework Day 05/11/2016
- Remembrance Sunday 13/11/2016
- St Andrew's Day 30/11/2016

Harvest Festival

Thank You to everyone who donated items of food for our 'Harvest Festival' event these will be given to the 'Food Bank' at The Holy Cross Church on the corner of Park lane and Hornchurch Road



Week One:	Diwali and Firework Night
Week Two:	Space/Planets and Remembrance Day
Week Three:	Space/Planets
Week Four:	St Andrews Day
Week Five:	Christmas
Week Six:	Christmas
Week Seven	Party Week

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