

June–July 2016
Summer Term
Seahorse Newsletter
After-school.



Tel-07876263165
3-00pm/6-00pm

For a your childcare needs: E-mail Parklaneswykehamchildcare.admin@hotmail.co.uk

Website-www.childcare-pwc.co.uk



Pre-School.
Ladybird setting.

Pre-School.
Butterfly setting.

Breakfast Club
Early Bird Setting.

After-School Club
Sea-Horse setting

Pre-School.
Caterpillar setting.

After-School Club
Starfish setting

Summer Club
Turtle Setting.



21, Barton Road.Hornchurch,Essex.RM12 4AA.

Please visit our website:- www.childcare-pwc.co.uk for more information about us.

Staff Members- Bev, Andy, Teresa, Jayne, Emma, Kelly, Emily.

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we would like to welcome you back after the Whitsun half term break. We look forward to working in partnership with you and your child throughout their sessions with us. All details will be on our website.

Summer Term Dates -
This term is 7 weeks long.
Returning Monday 6th June 2016 and will be finishing on 20th July 2016 for our Summer Break.

Notice- Please note the **fees letter** will have to be brought in and Signed by a manager when fees are paid, the bottom part we keep as a receipt of your payment. If you have changed your Address or Telephone numbers, could you please inform a member of staff, so we have the correct relevant emergency information. We are looking at parents/carers either paying by **BACS** payments or Childcare vouchers instead of cash, if you require more details Please speak to a member of management.

Planning, Topics and Themes! – We plan through the children’s interest and activity ideas every term. This works by the staff sitting down at the end of each term asking what theme they would like to do and then write down activity ideas this is linked with our After-school planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We are also introducing the children to evaluate their own planning at the end of each week.

The children have also asked for a “Film Night”. This will be arranged for different night of each week of term (Film Age Appropriated)

Snack Menu! -All children will have the opportunity to plan their menu for the next week from a list of available food. There will be a choice of hot food and either wraps/sandwich/crackers. Menu available on request.

Parking-
Please be aware this is very important issue!
 - If you do need to park outside the setting to drop off or collect your child/ren, please be courteous to those who live nearby. Please do not block resident’s driveways or Double Park in any of the neighbouring streets or park on the pathway. This is a serious concern with all residents with-in the area and we all need to respect others who live nearby. Our policy is we would like to see as many of our parents encouraging their children to walk to and from our setting. We understand we all have busy schedules, BUT PLEASE! be aware and respect others in the area. Our children’s **SAFETY** is of paramount importance to all of us. A member of staff will be at hand on the gates if you have any concerns.

Safe Guarding.



Passwords!

All parent/Carers upon registering should be aware that they have a password to release their child/ren from our care at the end of a session.

If you have forgotten or require changing your password, please let us know.

Contact Numbers!

We all change our mobile phones, some keep the existing number, and some have a new number. Please can you inform us of any changes and updates?

Medication!

Please note if a child requires medication administered they would need to complete a PWC Medication form (20) for our records.

Special requirements-

Please inform us of any allergies or dietary requirements that your child/ren may have to keep our records up to date.

Important dates for your diary

- Father’s Day (19/06/2016)**
- Armed Forces Day (25/06/2016)**
- Independence Day (04/07/2016)**

Time-Keeping and Lateness



Please be aware we have a late charge policy. (£5.00) for every 10 minutes. If you are running late please call to let us know! **Please be aware we finish at 6-00pm. Thank you.**

Topic-	
Week One:	Floating and Sinking
Week Two:	Pirates and Pirate Ships
Week Three:	Volume and Colour
Week Four:	Sand Pictures
Week Five:	Animals and where they live
Week Six:	Cornflour and colour

Safeguarding and Promoting Children’s Welfare

Parents, Carers or Visitors-
 To ensure the protection of the children in our care, usages of mobile phones in the setting or on the grounds of the school are prohibited. We respect that there are times when adults may need to use their mobile phone but they will be asked politely by a member of staff to take the call off the settings grounds!



If you wish to take your child out of the setting due to holidays with-in term time the fees will still have to be paid. If the setting needs to be closed due to circumstances beyond our control i.e. Snow, Flood, polling days, inset days then fees will not be refunded. Bank Holidays are charged as a normal day.

Fees.

Please remember that all fees will need to be paid in full by the second week unless agreed by management. A 10% charge will be added to any late payments.

For all enquiries, please speak to Bev - (07752546910). Website:- www.childcare-pwc.co.uk



Ofsted Registered Breakfast Club, Pre-School Settings, After-school Clubs, Summer Clubs.