



Early-bird & Seahorse Settings Breakfast & Afterschool Club Summer Term 2 of 2 Newsletter



June - July 2025

On behalf of all the staff @ Parklanes Wykeham Childcare Ltd, we hope you had a good, restful Half Term break. Thank you all, for your continued support throughout. We look forward to continue working in partnership with you and your children throughout their sessions with us. If you have any concerns or changes in your childcare arrangements, please speak to us.

This will be a 7 weeks term.

Returning Monday, 2nd June 2025

and finishing on Friday, 18th July 2025 for the Summer Holidays

Please be aware we are full on all sessions and changing of days or increasing may not be possible. **Thank You for your co-operation.**

Designated Safeguarding Leads & Staff Members

Mrs Nicholls – Director/Lead DSL

Mr Nicholls – Director/Deputy DSL

Ms Price Manager (DSL)

Mrs Holland- Deputy DSL

Remember!

Parklanes Wykeham



Childcare Limited

21 Barton Road

Hornchurch, Essex, RM12 4AA

info@childcarepwc.co.uk

www.childcare-pwc.co.uk

Save The Number!

If your child/ren are unwell **OR** will not be attending our setting. **Please** call the Office on:



Office:

01708706959

Setting: **07876263165**

You may use this number for any other queries you have.

Bev: 07752 546910

Andy: 07763 412496

BREAKFAST & AFTER SCHOOL CLUBS

8-00am - 8.45am	Breakfast Club	£ 6.00
3.00pm - 6.00pm	After School Club	£15.00
8-00am - 8.45am	AD-HOC Session Breakfast Club	£10.00
3.00pm - 6.00pm	AD-HOC Session After School Club	£20.00



We operate a 39 week per year timetable in line with the local Primary Schools. Please be aware of school inset days and polling days.

A Waiting list is in operation – A change of days or extra days would need to be agreed with Management and only if a place is available.

Attendance - If your child will not be attending their contracted After School Club Session for any reason at all, it is important that you contact Bev or Andy and let them know as soon as possible, so our Staff are not wasting valuable time looking for them.

Please Note: The fees letter will have to be brought in and signed by a manager when fees are paid in order to obtain a receipt and please ensure all BACS payments inc your Childs name as a reference. **Bacs payments only NO Cash!**

All fees are to be paid in full by the end of **latest 30th June 2025, a 10% LATE charge** could be added to all late payments after this date unless agreed by Senior Management. **If fees are not paid or are continuously late, this could result in your child losing their place within the setting.** If you require more details, or a payment plan to spread costs, please speak to a member of management. All outstanding balances to be cleared unless agreed by senior management by the end of each term.

SUMMER HOLIDAY CLUB

Hornchurch Setting, 21 Barton Road, Hornchurch, RM12 4AA

Monday 14th July 2025 - Friday 18th July 2025 (Week One)

Monday 21st July 2025 - Friday 25th July 2025 (Week Two)

Monday 28th July 2025 - Friday 1st August 2025 (Week Three)

Full day sessions (9.00am – 3.00pm) - £35.00 per child per day. (Booked in advance)

Full day sessions (9.00am – 3.00pm) - £40.00 per child per day. (If not booked in advance)

Half day session (9.00am to 1.00pm) - £25.00 (Booked in advance)

Half day session (9.00am to 1.00pm) - £30.00 (If not boked in advance)

If you wish to register please contact 01708 706959 or Bev Nicholls on 07752 546910



Ofsted : Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.

Good luck! to our pre-school leavers, from all the staff! don't forget to pop back & visit us!



PARKING!

Important parking **NOTICE!**

London Borough of Havering are enforcing a **School street scheme** within our area. The restrictions will be enforceable between-

7.45-9.30am and 2.30-3.30pm.

This will effect all parents around our setting and nearby roads from parking within this zone for our business.

Fines could be enforced if parked illegally or within unauthorised zones.

Please be courteous to those who live nearby when dropping/collecting when parking and keep all our children safe.

<https://www.havering.gov.uk/downloads/>

[download/street scheme restriction maps](#)



Important Communication

Please let us know if you have either

1. Changed Your Mobile phone number
2. You have moved and have a new address
3. You have a new home phone number
4. Your emergency contact numbers have changed.
5. Childs allergies or concerns.
6. Childcare safeguarding.

Snack Menu:

We encourage Children to plan their own food menu, at our setting, and be prepared in making their own snacks with guidance of staff.

We have a variety of Healthy, nutritional and low in sugar foods.



ALL allergies and dietary needs are taken into account.



Topics

Planning, Topics and Themes!

Activities are planned through the children's interest and ideas every term. This works by the Staff sitting down at the end of each term asking what theme they would like to do and write down all activity ideas this is linked with our After School planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We have also introduced the children to evaluate their own planning.

Week 1: People Who Help Us

Week 2: Father's Day (15/06/2025)

Week 3: Bingo Week

Week 4: Sports Day

Week 5: Independence Day (04/07/2025)

Canada Day (01/07/2025)

Week 6: Word Search

Week 7: Party Week

PWC operate an 'Open Door Policy'

Please be reminded that PWC Operate an Open-Door Policy and are here to work in partnership with all. If you have any issues or are not happy with a current event, please speak to a member of the management team. Thank You

Bev: Tuesday, Friday,

Andy: Monday & Wednesday

Reminders—Breakfast Club

Please be reminded that Breakfast **FINISHES @ 8:15am SHARP!**

Passwords!

All Parents/Carers upon registering should be aware that they have a password to release their child/ren from our care at the end of a session. If you have forgotten or require a change of password, please let us know. If someone else is collecting your child please ring beforehand, they will be asked for the password.

Data: Due to new legislation concerning data **Parklanes Wykeham Childcare Ltd** is registered with the **Information Commissioner's Office (ICO)** and compliant with current **General Data Protection Regulation 2018 (GDPR UK)**



Safeguarding Important Information

PASSWORDS all parents and carers upon registering should be aware they have a Password to release their child/ren from the end of our session. Please also remember to sign out your child!